

S-E-C-R-E-T

OFFICE OF TRAINING

NOTICE
NO. 6-60

8 March 1960

SUBJECT: Federal Service Fund Raising Campaigns

1. Contributions for the Federal Service Campaigns for NATIONAL HEALTH AGENCIES and for the JOINT CRUSADE, which supports Care, Radio Free Europe, and the American-Korean Foundation, are being solicited during the period 4 March-18 March 1960.

2. All OTR personnel are asked to contribute as generously as possible to these worthwhile causes. The campaign is a "pass-the-hat" type of drive. Pladges are not required. Envelopes are being distributed by keymen (T&A Clerks) and may be returned to the keymen at any time during the drive.

3. Since receipts are not furnished, checks or money orders should be used by those wishing evidence of payment. Please make checks payable to Consolidated Charities for Health and to Consolidated Charities for Joint Crusade. Each donor is encouraged to designate the agency or agencies to receive his contribution, although such designations are not required.

4. Questions concerning the drive may be directed to your keyman or to [REDACTED] extension 3732.

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[REDACTED]
MATTHEW BAIRD
Director of Training

Distribution:

OTR - Key 1D
2 - CO, [REDACTED]
2 - FF, [REDACTED]

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